

**First 5 Solano Children and Families Commission  
Commission Retreat Meeting**

October 22, 2016, 9:00 AM – 12:00 PM  
601 Texas Street, Suite 210, Fairfield, CA

**Minutes**

Commissioners present: Marisela Barbosa (Chair), Liz Niedziela, Jay Speck, Dan Ayala, Erin Hannigan, Aaron Crutison, Dana Dean (arrived 9:20 AM), Elise Crane, Jerry Huber

First 5 Solano Staff present: Michele Harris, Megan Richards, Ciara Gonsalves, Juanita Morales, Gene Ibe and Andrew Boatright

Members of the public present: Alan Kerzin (Children's Network); Joanie Erickson (Solano Coalition for Better Health); Susan Brutschy, Lisa Niclai & Christina Branom (Applied Survey Research)

Chair Barbosa called the meeting to order at 9:00 AM.

**I. Public Comment**

Alan Kerzin thanked the First 5 Solano Commission for its assistance in creating materials for the purpose of disseminating information regarding Measures A and B. Mr. Kerzin gave an overview of outreach and support Children's Network has gathered from local resources in their efforts regarding the local tax measures.

**II. Consent Calendar**

A. Approve the October 22, 2016 Commission Retreat Meeting Agenda

***Motion: Approve the Commission Meeting Agenda for October 22, 2016.***

**Moved by Commissioner Huber; Seconded by Commissioner Crane  
Approved 8-0-0**

**Yea: Commissioners Ayala, Barbosa, Crane, Crutison, Hannigan, Huber,  
Niedziela, Speck**

**Nay: None**

**Abstain: None**

**III. Community Health Needs Assessment**

Joanie Erikson presented the May 2016 Community Health Needs Assessment (CHNA) to the Commission. The CHNA includes 3 elements: a systematic examination of the health status indicators for a given population, identification of key problems and assets in a community, and development of strategies to address the community's health needs.

The Commission made suggestions regarding the presentation of the CHNA data. Specifically, the Commission recommended that city-specific data be reported consistently and suggested that comparison data be added from year to year to provide context to the data (is the data getting worse, better, remaining the same). In addition, the Commission requested sources be added to the slides.

#### **IV. Public Hearing: Annual Strategic Plan Review**

##### **A. Review the First 5 Solano Strategic Plan**

Susan Brutschy gave an overview of the Commission's current Strategic Plan, including its mission, vision & core values, the strategic framework, and a reminder of how we are working to achieve the results in the framework. No changes were recommended to the current strategic plan.

##### **B. Receive a Community Indicators Update**

The Commission received an update of community indicators in the areas of health and well-being, early childhood learning and development, and family support & parent education.

#### **V. Early Childhood Messaging**

The Commission and attendees broke into 4 subgroups to discuss First 5 Solano key messaging. The groups discussed the data that was presented in the earlier agenda items, what data stood out, how does the data connect to their everyday work, and how can you message the information to garner support for a change. The groups shared the highlights of their discussions.

#### **VII. Future Agenda Items, Meeting Time/Date/Location**

The next Commission meeting will be held on December 6, 2016 at 5:30 PM at 601 Texas Street, Conference Room B, Fairfield. Future agenda items include: Committee Reports.

#### **Adjourn**

Chair Barbosa adjourned the meeting at 12:30 PM.

Andrew Boatright, Office Assistant III

Approved:

