



To: Board of Supervisors  
From: Birgitta E. Corsello, County Administrator  
Date: April 23, 2019  
Subject: Significant Issues Update

---

### **1) County Administrator's update on contracts**

The County Administrator has not signed any new contracts since the April 9, 2019 memorandum.

### **2) Update on the Napa / Solano Area Agency on Aging services**

The Napa/Solano Area Agency on Aging (AAA) has implemented the transfer of responsibility for Planning and Services Area 28 (PSA28) from the California Department of Aging. All Napa/Solano Area Agency on Aging funds for the period of January 1, 2019 through June 30, 2019 have been allocated.

#### **FUNDS AND SERVICES**

Contractors for the category of Supportive Services Federal Title IIIB are:

- Alzheimer's Association for education and access services
- Bay Area Legal Aid & Legal Services of Northern California for legal assistance
- Collabria Care for caregiver support and for information and assistance
- Faith in Action for information and assistance, home visiting, transportation and fall prevention
- Molly's Angels for transportation and home visiting
- Solano Transportation Authority is providing transportation for medical care

In the category of Family Caregiver Federal Title IIIE funds contractors are:

- Choice in Aging for caregiver respite, grandparent respite and support services
- Redwood Caregivers for caregiver respite, access assistance and support services

In the category of Federal Title IIIC funding, contractors are:

- Meals on Wheels and Community Action Napa Valley are providing meal service
- Ombudsman Services of Solano County are providing ombudsman services
- Planning and Services Area 4, Greater Sacramento along with the State Ombudsman Office are providing fiscal and program oversight to the Napa Ombudsman program until July 1, 2019

Solicitation for the Napa Ombudsman program was released on March 21, 2019 as a request for proposals (RFP). The RFP closes on April 22, 2019, with service coverage to begin July 1, 2019 through June 30, 2020.

Preparation of service provider contracts for July 1, 2019 through June 30, 2020 has begun. The Solano County Board of Supervisors, as the administrative entity, will be formally asked to consider acceptance of the contract funds between California Department of Aging (CDA) and Napa/Solano AAA at a future

Board meeting in the amount of \$2,740,058 in PSA funds and \$90,472 in Supplemental Nutrition Assistance Program – Education (SNAP-Ed) funds. Napa/Solano AAA will ask CDA for approval to continue with current providers for the period of July 1, 2019 through June 30, 2020. It is expected most of the vendors will choose to continue.

The Napa/Solano AAA is currently in the process of notifying vendors of their anticipated funding levels for FY2019/20. Funding levels are expected to be like those of July 1, 2018 through June 30, 2019. As required by federal funding, for FY2020/21, an RFP process for all contracted services for the period of July 1, 2020 through June 30, 2021 will begin in Fall of 2019.

### **ADVISORY COUNCIL**

Applications for the Advisory Council have been reviewed and appointment recommendations are pending for the April 23, 2019 Solano County Board of Supervisors meeting. A similar timeline along with the Napa/Solano AAA Advisory Council staff recommendations have been provided to representatives for the Napa County Board of Supervisors. The first meeting of the Advisory Council is scheduled for May 7, 2019. Meetings will be held on the first Tuesday of each month, alternating between Solano and Napa Counties, from 10:00am – 12:00 pm. Once appointed, the Advisory Council will select meeting locations.

### **MANDATED DIETICIAN CONTRACT**

The Dietician contract scope of work has been expanded to include the necessary alignment with California Code of Regulations, 22 CA ADC 7634.3 and 22 CA ADC 7634.1. New work includes participation in development and review of N/S AAA nutrition services policies, procedures and standards, participation in developing and evaluating RFPs concerning nutrition services, monitoring each nutrition services provider on-site, and establishing and monitoring for the dietary guidelines to ensure meals meet proper requirements.

### **NAPA/SOLANO AAA AREA PLAN**

The mandated update to the fourth year of the existing four-year Plan will be completed and submitted to CDA, pending acceptance by the Solano County Board of Supervisors. Three separate community meetings were held to gather input: two in Napa County and one in Solano County. Community input was recorded and considered. A new Napa/Solano AAA Four-Year Area Plan, covering July 2020 through June 2024, is also mandated and will be based on a new senior needs assessment being coordinated by Solano County staff between April and June 2019. This process will include significant community engagement. Data gathered from the community engagement and data assessment will be incorporated into the new Four-Year Plan, due in April 2020.

### **NAPA/SOLANO AAA FALL PREVENTION**

Faith in Action and Innovative Health Solutions are providing exercise classes addressing fall prevention in seniors. The Napa/Solano AAA is working with the Fall Prevention Partnership in Solano County and collecting information from the former Stop Falls Napa Valley work group. The Napa/Solano AAA Advisory Council will be asked to create a subcommittee or work group to ensure an overall strategy is created that addresses fall prevention and reduction in falls. Once the strategy is in place the Napa/Solano AAA will work with both counties and additional funders to identify resources for comprehensive fall prevention solutions. Once the subcommittee or work group is established, an RFP will be created for Napa/Solano AAA funding.

**Contact:** Joyce Goodwin, Health Services Administrator, Older and Disabled Adults, H&SS  
(707) 784-8203 and [JGoodwin@SolanoCounty.com](mailto:JGoodwin@SolanoCounty.com)

### **3) Senior Coalition Coordinator funding update**

Funding for the Senior Coalition of Solano County coordinator, \$56,800 for the FY2018/29 contract #03780-19, is exhausted. Additional, unanticipated hours were spent on major projects such as the Centenarian Ceremony, completion of the Coalition's Strategic Plan, and start-up or reactivation of 10 Coalition committees. The committees are working on such issues as: low income/affordable housing for seniors; elder abuse awareness and prevention strategies; legislation related to senior issues; strategies to combat senior poverty; and, isolation and loneliness awareness among seniors.

The Coalition coordinator worked with the Coalition's Executive Committee and Marketing Committee to develop a publicity plan to bring more attention to the Coalition's general meetings and events and to develop a marketing kit to help increase sponsorship of events. A request has been made for additional funds to cover the coordinator's activities through the remainder of this fiscal year. The request is for \$7,696 in additional County General Funds to cover the cost of work through June 30, 2019 to support the Coalition's Executive Committee and general meetings, support the educational forum scheduled for May 31, 2019 and support the planning necessary for the 2019 Centenarian Ceremony. If no additional County General Funds are awarded for this contract, staff in Public Health will provide support for the Executive Committee and general meetings.

**Contact:** Joyce Goodwin, Health Services Administrator, Older and Disabled Adults, H&SS  
(707) 784-8203 and [JGoodwin@SolanoCounty.com](mailto:JGoodwin@SolanoCounty.com)