



To: Board of Supervisors
From: Birgitta E. Corsello, County Administrator
Date: May 31, 2019
Subject: Significant Issues Update

1) County Administrator's update on contracts

The County Administrator signed the following contracts within her authority since the last Significant Issues memo, including:

- (1) The Human Resources Department, a contract with Phase II Systems, to provide PARS trust administration services to the County, \$48,000, starting July 1, 2019 to June 30, 2021. The funding source is County General Fund.
- (2) The Human Resources Department, a contract with Hyas Group, to perform a review of governance processes and documents and provide expert assistance to the Deferred Compensation Advisory Committee, \$62,000, starting September 1, 2019 to August 31, 2021. The funding source is County General Fund.

2) Update on the Solano County WIC WISE pilot program launch

In 2018, the Solano County Women, Infants and Children (WIC) Program was selected as a pilot agency by the California Department of Public Health (CDPH), along with Napa County, to roll out the California WIC Card and the new information system called WIC WISE, (Web Information System Exchange) starting June 3, 2019. The new system will allow Solano County WIC participants to use electronic WIC benefits instead of paper checks. The remaining 56 California counties will roll out the WIC WISE project in waves beginning in August.

In preparation of the WIC WISE pilot program launch on June 3, the Solano County Department of Information Technology (DoIT) has been assisting H&SS WIC employees make sure all WIC assigned computers are connected to the WIC WISE computer network. Additionally, DoIT is installing prereferral equipment for clients choosing to upload documents to the WIC WISE system, protecting the integrity of County computer information systems. County WIC program employees have also completed the Computer-Based Training and will work in partnership with CDPH on the launch of the pilot program.

If for some reason the WIC WISE program is not ready on the anticipated June 3 launch date, the existing WIC management information system is still in place and will be available to assist WIC clients.

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