



County of Solano Community Healthcare Board

REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, May 19, 2021

Video and Telephone Conference Call

Members Present:

Ruth Forney, Katrina Morrow, Gerald Hase, Jim Jones, Brandon Wirth, Sandra Whaley, and Robert Wieda

Members Absent:

Tracee Stacy, Michael Brown, Anthony Lofton, and Miriam Johnson,

Staff Present:

Dr. Bela Matyas, Gerald Huber, Debbie Vaughn, Dr. Leary, Dr. Rebekah Kim, Jack Nasser, Tess Lapira, Toya Adams, Anna Mae Gonzales-Smith, Noelle Soto, Cheryl Esters, Clarisa Sudarma, Thomas West, Nina Delmendo, Janine Harris, Julie Barga and Patricia Zuñiga

1) Call to Order – 12:09 p.m.

- a) Welcome
- b) Roll Call

2) Approval of May 19, 2021, Agenda

Motion: To approve the May 19, 2021, Agenda

Motion by: Jim Jones and seconded by Katrina Morrow

Discussion: None

Ayes: Ruth Forney, Katrina Morrow, Gerald Hase, Jim Jones, Brandon Wirth, Sandra Whaley, and Robert Wieda

Nays: None

Abstain: None

Motion Carried

3) Approval of April 21, 2021, Meeting Minutes

Motion: To approve the April 21, 2021, Meeting Minutes with the amended correction of the next meeting date as June 16, 2021.

Motion by: Jim Jones and seconded by Brandon Wirth

Discussion: Correction on page 4 item 13 listed the next meeting date as June 16, 2021 and the correct date for the next meeting is May 19, 2021

Ayes: Ruth Forney, Katrina Morrow, Gerald Hase, Jim Jones, Brandon Wirth, Sandra Whaley, and Robert Wieda

Nays: None

Abstain: None



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Motion Carried

4) Public Comment:

None.

5) Project Director/Chief Executive Officer Report

a) COVID-19 Health Center Impact Update- Presented by Dr. Matyas

- i. It was stated Solano County is on track in moving into the CA Orange Tier base on CA blueprint, the earliest this move will take place is the first week of June. Per CA Governor, Gavin Newsom, the CA blueprint will no longer be in effect starting June 15, 2021. This will allow for all CA counties to completely open businesses.
- ii. It was noted the impact of the hospitals have been minimum. Solano County has reported the following: over 33,000 cases, 230 deaths, positivity rate is 5.8%, as of May 19, 2021 14 people hospitalized, 160 active cases, and over 45% of the county residents have been tested over the past year.
- iii. It was mentioned that vaccinations are available to everyone in the county ages 12 years and older, Pfizer can only be administered to 12-18-year-old, 365,000 does of vaccines have been given to residents over the age of 16 years old, and 61% of the county residents have been vaccinated. Vaccination rate percentages are higher with the 65 and older population compared to 64 and younger population. Currently focusing on vaccinating patients coming into the clinics, helping patients obtain access for vaccinations who are homebound, and providing vaccine outreach for homeless encampments.
- iv. It was stated that the clinics are still under CAL-OSHA restrictions. Clinics will obey these restrictions until CAL OSHA relaxes the restrictions or until the pandemic is over. Telehealth has had a positive impact and there are some efforts in ensuring the clinics keep telehealth into the future. It is unknown on the level of telehealth on the federal or state level currently. The State has discussed reimbursement rate of 2/3 of the rate of in person visit.
- v. It was noted that there is no real impact on the health centers, and we continue to operate under the OSHA guidelines, for a health facility. We continue to see people ill with COVID-19 and test those people. Jack Nasser has applied to receive additional vaccine from Health Resources & Services Administration (HRSA).

b) Health Center Operations Update- Presented by Jack Nasser

- i. It was mentioned the clinics will continue to follow CAL OSHA guidelines although other restrictions in CA have been lifted.

c) Staffing Update- Presented by Jack Nasser

- i. It was stated there was a recruitment for a Public Health Nurse for the viral program and a contingent job offer has been given to a strong candidate.
- ii. It was noted there was a recruitment for Medical Assistants and two candidates were selected and have been given contingent job offers.
- iii. It was mentioned a recruitment was posted for Nurse Practitioner/Physician Assistant (NP/PA). There are currently three positions to fill with a total of 2.8 FTE.



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- iv. It was stated FHS is working with HR for the following recruitments: Office Assistant II Bilingual, Registered Nurse, and Senior Registered Nurse. Also, the Clinical Operations Officer recruitment will be ready to post within a week.
- v. It was noted FHS will investigate receiving approval for Office Assistant II to support Admin staff. Furthermore, the American Rescue Act and other recovery funds money will help support current staffing salary and will not be used for new staffing due to a \$4 million deficit within the clinic. There are Federal and State money in the works for the County to receive.

6) Co-Applicant Agreement Update by Deputy County Counsel

- a) Clarisa Sudarma, Deputy County Counsel, noted the current update for the Co-Applicant Agreement is that the third draft is under review and has been distributed to the Executive Board and HSS team by Deputy County Counsel JoAnn Parker. There is a new Deputy County Counsel, Julie Barga, who will be assisting JoAnn Parker.

7) Operations Committee Updates Reports

- a) Fiscal Year 2020/2021 Third Quarter Budget Update – Presented by Fiscal
 - i. Presented by Tess Lapira- (1.) Third Quarter Highlights-Expenditures: No significant changes for Salaries, benefits, services, and supplies from Mid-Year projections, Computer & related equipment on track, Touro contract to spend \$94K more than at Mid-Year due to increased hours for Touro providers (2). Third Quarter Highlights- Revenues: \$748K increase for Quality improvement payments, \$57K decreased revenues for not meeting video grant target, \$479K increased for payer revenue due to increased encounter, Deficit reduced from \$4.3M to \$3.1 M savings of \$1.2 M in 1991 Public Health Realignment.
- b) Community Healthcare Board Self-Assessment Results
 - i. It was asked to move this item to June Board Meeting. This is not a HRSA requirement only internal use information.

8) Unfinished Business

None.

9) Discussion

- a) Review Community Needs Assessment
 - i. Chair stated this assessment is completed along with the Strategic Plan every three years to align with the HRSA on site visit. The last Community Needs Assessment was completed with the help of Greg Facktor and Associates in 2019 prior to the onsite HRSA visit. This item remains on the agenda to focus on planning and moving forward with finalization in 2022.
 - ii. Referencing page 27 from the 2019 Community Needs Assessment, it was asked: Have we closed the gap on health disparities and access to affordable healthcare services? It was advised the gap has not been closed, there has been a wider gap. Due to the economic effects of the pandemic the population we serve is more in distressed than a year ago.

10) Action Items



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- a) Review and Approve HRSA H8F Grant Budget
 - i. This action item is not ready at this time and will be added as an action item for June's meeting.
 - ii. Presented by Jack Nasser- \$3.8M that we can use for COVID expenses over the next two years. The budget for the grant is due at the end of month. Currently working with fiscal to finalize the grant budget.

11) Board Member Comments

- a) Katrina – She noted this meeting was very informative and thanked those who shared the information.
- b) Jim – He wanted to inform staff there has been changes to the caller ID name when he receives calls from the clinic. He is hesitant to answer the phone as he is unaware who is calling. He is concerned that this may be problematic with other patients not answering phone calls from the clinic.
- c) Jim – He noted the process of charting and if there is a more effective way? He mentions in other hospitals someone other than the provider does the charting. It was advised the person charting must be a "medical scribe". Due to limitations providers are the only one that are allowed to chart.
- d) Ruth – She informed everyone that she virtually attended the Healthcare for the Homeless National Conference. Registration fees are less for members vs nonmembers, she had found out the Solano County membership has expired.

12) Parking Lot (These Items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design
- c) The IHI Quadruple Aim Initiative, "Health Center Practices"

13) Next Community Healthcare Board Meeting

DATE: June 16, 2021
TIME: 12:00 p.m.
TO JOIN: Telephone Conference Call
Dial: 1-323-457-3408, Conference ID: 299 423 65#

15) Adjourn

Meeting was adjourned at 12:45 p.m.

Handouts:

- Solano County Family Health Services 2019 Community Needs Assessment